



**BOARD OF DIRECTORS MONTHLY MEETING
TO BE HELD**

**September 9th, 2019 at 11:00 a.m.
at 4512 Manchester Avenue
St. Louis, MO 63110**

NOTICE & PROPOSED AGENDA

TAKE NOTICE that on September 9th, at 11:00 a.m. at 4512 Manchester, St. Louis, MO, 63110, the Grove Community Improvement District (the " District") will hold its public Monthly Meeting to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

1. Call to Order
2. Approval of Previous Month Minutes
3. Chairs Report & Announcement of the Order of Business
4. Public Comments & Questions
5. Committee Reports:
 - a. Safety and Security Committee
 - i. Central West End Neighborhood Security
 1. Safety and Security Report
 - ii. The City's Finest
 1. Safety and Security Report
 - b. Executive Committee
 - c. Finance Committee
 - d. Marketing Committee
 - e. Public Services Committee
 - f. Nominations Committee
 - i. Resignation
6. Administrator's Report
 - a. Grove Sign/Ball Lights – Update
 - b. City and State Annual Report
7. Other Business
 - a. Approve Resolutions

This meeting is open to the public; provided, however, that a portion of the meeting may be closed pursuant to Section 610.021 RSMo with explicit notice of the reason for closure.

Representatives of the news media may obtain copies of this notice, and persons with disabilities wishing to attend can contact: Park Central Development, 4512 Manchester #100, St. Louis, 63110, (314)535-5311.

DATE POSTED: 9-5-2019

Time: 11:00 AM

• **The Grove Community Improvement District** •

4512 Manchester #100 Saint Louis, MO 63110 (314) 535-5311

<http://www.thegrovestl.com/>

**Grove CID Board of Director Meeting
August 12, 2019 at 11:00 AM
at 4512 Manchester, St. Louis, MO 63110**

Board Members Present: D. Bellon, T. Boldt, K. Kenter, B. Phillips, B. Pratt, G. Slay

Board Members Absent: A. Barzantny, J. Baumstark, P. Rothschild, C. Schloss

Others in Attendance: T. Telnikova and S. Baltzel (Marketing committee); J. Whyte (NSI); A. Johnson, K. Oberle, and A. Graham (Park Central Development)

1. Call to Order:

- a. K. Kenter called the meeting to order at 11:03 AM.

2. Approval of June 10, 2019 Minutes:

- a. T. Boldt motioned to approve the June 10, 2019 Minutes. D. Bellon seconded the motion. All in favor, motion passes.

3. Chairs Report & Announcement of the Order of Business: None

4. Public Comments and Questions: None

5. Committee Reports:

- a. Safety and Security Committee

- i. Central West End Neighborhood Security Initiative

- A. Safety and Security Report: Crime is up 36% (19 incidents), but there are fewer person crimes and more larcenies, such as vehicle break-ins and license tag theft. Out of 7 robberies, there have been 5 arrests. The brighter streetlights have been helpful in reviewing cameras.

- ii. The City's Finest

- A. Safety and Security Report: TCF is doubling officers. They have been stationary in response to specific incidents but will begin to move out since there have been no further incidents. J. Whyte explained the movement, placement, and ownership of cameras. Reviewing of the cameras is limited to protect citizen privacy, so property and business owners are not allowed to review all camera footage.

- b. Executive Committee:

- i. Grove Fest is October 5. The executive committee recommends approval of matching dollar for dollar sponsorship up to \$30,000. T. Boldt motioned to approve sponsorship. G. Slay seconded the motion. B. Phillips, B. Pratt, and G. Slay abstained. All in favor, motion passes. The Executive Committee approved the \$5,000 sponsorship for the Flyover Comedy Festival, an annual comedy festival that brings new guests to the Grove. Update on expansion of assessment area: the committee is looking into the two properties behind Jiffy Lube and the area North to Hwy 40 overpass to include Raising Cane's.

- c. Finance Committee:

- i. There is a total of \$315,000 in assets. Spending was light in August.

- d. Marketing Committee: G. Slay and K. Oberle gave an overview of the RFP awardee, Sara Graham of Engage Taste. The Marketing Committee agreed on criteria that analyzes

progress based on branding and vision to increase engagement. The committee would like to sign a six-month contract with funds held back to extend to twelve months if the partnership is working. K. Kenter requested the marketing committee ensure safety and security is aware of all events in the Grove.

- e. Public Service Committee: None
- f. Nominations Committee:
 - i. Resignation: Mike Feulner has resigned from the board.
 - ii. Committee informed T. Telnikova of status for her Board application. The current open seat requires ownership of 4% of the assessed value of the district.

6. Administrator's Report:

- a. Grove Sign/Ball Lights – Update: The eastern sign is leaning due to structural damage. An engineer will assess whether it needs to be taken down immediately. The western sign is still in for repairs, and a new engineer is being sought to update cable design.
- b. Public Annual Report: There is a draft available for review. The Board would like the Marketing Committee to review the draft.

7. Other Business:

- a. Recess STL: Fowling (football bowling) and yard games will be available at a pop-up at Plumbers Supply (4500 Swan). There is a concern about safety because it does not fall in the CID. The Board would like to address security concerns with Recess STL. Recess STL will employ its own security.
- b. Parking: T. Telnikova has had many questions and concerns regarding parking from customers and the business merchants. The Board agreed to address the towing issue at 1 AM in the parking lot across from Parlor.
- c. Approve resolution: A resolution for the transportation and public service committees to merge is being drafted.

8. Adjournment: Meeting adjourned at 11:50 AM.

Grove CID
Balance Sheet
As of August 31, 2019

	Total
ASSETS	
Current Assets	
Bank Accounts	
Bill.com Money Out Clearing	0.00
Operating (9310)	38,927.11
Reliance (4124)	962.00
Sales and Use Tax (0668)	224,694.29
Special Assessments (3269)	2,417.28
Total Bank Accounts	\$ 267,000.68
Accounts Receivable	
Accounts Receivable - SE	0.00
Other Accounts Receivable	2,646.00
Sales Tax Receivable	10,916.32
Total Accounts Receivable	\$ 13,562.32
Other Current Assets	
CID Assmt Rec CY14	1,052.00
CID Assmt Rec CY15	2,490.00
CID Assmt Rec CY16	1,968.00
CID Assmt Rec CY17	222.00
Due to From Special Events	60.46
Prepaid Expenses	709.00
Receivables	0.00
Total Other Current Assets	\$ 6,501.46
Total Current Assets	\$ 287,064.46
Fixed Assets	
Accum Depr - Furn & Equip	0.00
Accumulated Amort-Intangible As	-4,579.00
Construction in Process	0.00
Furniture and Equipment	0.00
Intangible Assets	11,775.00
Total Fixed Assets	\$ 7,196.00
TOTAL ASSETS	\$ 294,260.46
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$ 0.00
Credit Cards	
Reliance Credit Card	0.00
Total Credit Cards	\$ 0.00

Other Current Liabilities	
Accrued Liabilities	0.00
Deferred Inflows of Resources	8,156.00
Unearned/Deferred Revenue	0.00
Total Other Current Liabilities	\$ 8,156.00
Total Current Liabilities	\$ 8,156.00
Total Liabilities	\$ 8,156.00
Equity	
Opening Balance Equity	5,619.50
Retained Earnings*	223,869.19
Net Income	56,615.77
Total Equity	\$ 286,104.46
TOTAL LIABILITIES AND EQUITY	\$ 294,260.46

Wednesday, Sep 04, 2019 01:32:16 PM GMT-7 - Cash Basis

Grove CID
Budget vs. Actuals: FY_2019_2020 - FY20 P&L
July - August, 2019

	Total Current Month		Total YTD		Year Budget
	Aug Act	Aug Budget	Actual	Budget	
Income					
Encumbered Funds					0.00
WUMC Security Donation		5,416.67	9,750.00	10,833.34	65,000.00
Total Encumbered Funds	-	5,416.67	\$ 9,750.00	\$ 10,833.34	\$ 65,000.00
Receipts					0.00
2015 Special Assessments	451.85		451.85		0.00
CID 1% Sales and Use Tax	16,924.46	20,500.00	40,686.57	41,000.00	246,000.00
Interest Earnings	38.02		80.25		0.00
Special Assessments		7,750.00		15,500.00	93,000.00
Total Receipts	17,414.33	28,250.00	\$ 41,218.67	\$ 56,500.00	\$ 339,000.00
Total Income	17,414.33	33,666.67	\$ 50,968.67	\$ 67,333.34	\$ 404,000.00
Gross Profit	17,414.33	33,666.67	\$ 50,968.67	\$ 67,333.34	\$ 404,000.00
Expenses					
Additional Parking Enhancements					0.00
Public Park. Lot Litter Control*	1,650.00	650.00	1,650.00	1,300.00	7,800.00
Public Parking Mgmt-Jaruba		250.00		500.00	3,000.00
Total Additional Parking Enhancements	\$ 1,650.00	\$ 900.00	\$ 1,650.00	\$ 1,800.00	\$ 10,800.00
Administrative Support					0.00
Administration-Park Central*		3,750.00	440.40	7,500.00	45,000.00
Audit Services		833.33		1,666.66	10,000.00
Bank Fees and Charges	15.00		33.00		
General Liability Insurance*	763.58	833.00	1,527.16	1,666.66	10,000.00
Legal Services*		250.00	295.00	500.00	3,000.00
Postage		41.67		83.34	500.00
Total Administrative Support	\$ 778.58	\$ 5,708.00	\$ 2,295.56	\$ 11,416.66	\$ 68,500.00
Lighting Project Expense	2,100.00		2,100.00		
Marketing & Special Events					
Advertising		333.33		666.66	4,000.00
Promotional Materials		125.00		250.00	1,500.00
Sponsorship Expense*		3,955.00	7,000.00	7,910.00	47,460.00
Website & Design Services		389.17		778.34	4,670.00
Total Marketing & Special Events	\$ 2,100.00	\$ 4,802.50	\$ 9,100.00	\$ 9,605.00	\$ 57,630.00
Public Improvements					
Grove Entry Marker Electricity	103.00	150.00	103.00	300.00	1,800.00
Grove Entry Markers R&M		350.00		700.00	4,200.00
Holiday Decorations		291.67		583.34	3,500.00
Other Public Improvements	3,800.60	405.83	3,800.60	811.66	4,870.00
Total Public Improvements	\$ 3,903.60	\$ 1,197.50	\$ 3,903.60	\$ 2,395.00	\$ 14,370.00
Public Services					
Litter Control*	1,025.00	1,950.00	4,175.00	3,900.00	23,400.00

Planter Watering		445.00		890.00		5,340.00
Weed Abatement	350.00	125.00	350.00	250.00		1,500.00
Total Public Services	\$ 1,375.00	\$ 2,520.00	\$ 4,525.00	\$ 5,040.00		\$ 30,240.00
Security & Public Safety						
CWE NSI	7,500.00	2,500.00	7,500.00	5,000.00		30,000.00
Spectrum (Camera/Internet)	137.92	700.00	662.78	1,400.00		8,400.00
Total CWE NSI	\$ 7,637.92	\$ 3,200.00	\$ 8,162.78	\$ 6,400.00		\$ 38,400.00
Friday Security Patrols*	7,732.50	5,607.60	9,437.50	11,215.20		67,291.25
Genetec Softward Maintenance		450.00		900.00		5,400.00
Hardware Replacement		666.67		1,333.34		8,000.00
Monthly Fee - Ford Explorer*	750.00	750.00	2,250.00	1,500.00		9,000.00
OT- Add'l Holdiays		755.63		1,511.26		9,067.50
Public Pkg lot-Litter Control*		-	650.00			
Saturday Security Patrols*	10,728.75	4,609.58	12,777.50	9,219.16		55,315.00
Service Hours		936.00		1,872.00		11,232.00
St Lighting Improvement-Elec*	466.76		1,043.87			
Sunday Security Patrols*	3,561.25	2,698.85	4,785.00	5,397.70		32,386.25
Thursday Security Patrols*	6,651.25	4,177.60	7,737.50	8,355.20		50,131.25
Total Security & Public Safety	\$ 37,528.43	\$ 23,851.93	\$ 46,844.15	\$ 47,703.86		\$ 286,223.25
Total Expenses	\$ 47,335.61	\$ 38,979.93	\$ 68,318.31	\$ 77,960.52		\$ 467,763.25
Net Operating Income	-\$ 29,921.28	-\$ 5,313.26	-\$ 17,349.64	-\$ 10,627.18		-\$ 63,763.25
Net Income	-\$ 29,921.28	-\$ 5,313.26	-\$ 17,349.64	-\$ 10,627.18		-\$ 63,763.25
		\$ -				

Tuesday, Sep 03, 2019 12:06:17 PM GMT-7 - Cash Basis

Grove CID
Funds Transfer Detail
08/01/19 to 08/31/19

Vendor Name	Invoice #	Disbursement #	Due Date	Foreign Amount	Amount (USD)	Bank Account	SentPay ID
08/09/19	PROCESS DATE						
A T Building/Anthony	1235	016NGEVOH150EUV	08/05/19		\$ 3,025.00	Commerce *****9310	stp01BQCLJSGBA1tl3xw
The City's Finest, LLC*	INV-2057	35881443	07/30/19		\$ 7,012.50	Commerce *****9310	stp01QOZTOPUFM1tl3xt
The City's Finest, LLC*	INV-2085	35881443	07/15/19		\$ 9,766.25	Commerce *****9310	stp01QOZTOPUFM1tl3xt
			Subtotal:		\$ 19,803.75		
08/13/19	PROCESS DATE						
Ameren Missouri-	405207.31.19	35920979	07/31/19		\$ 89.43	Commerce *****9310	stp01QZEWDXPNC1tr7pf
Ameren Missouri-	451007.31.19	35904231	07/31/19		\$ 13.57	Commerce *****9310	stp01CHGVJFZPI1tr7ph
Ameren Missouri-	451208.02.19	35918032	08/02/19		\$ 415.32	Commerce *****9310	stp01OJPESZYBM1tr7pd
Ameren Missouri-	924 08.02.19	35929315	08/02/19		\$ 51.44	Commerce *****9310	stp01YGJZISWZJ1tr7pe
West Bend Mutual Ins	07.31.19	35925683	08/12/19		\$ 763.58	Commerce *****9310	stp01VBTOFHYVG1tr7pc
			Subtotal:		\$ 1,333.34		
08/16/19	PROCESS DATE						
Charter	0024300072519		07/25/19		\$ 137.92	Commerce *****9310	stp01ZURQSDUF1twepr
			Subtotal:		\$ 137.92		
08/21/19	PROCESS DATE						
CWE Neighborhood	3134	36176509	08/15/19		\$ 7,500.00	Commerce *****9310	stp01JZEIVPNXN1u6j9u
The City's Finest, LLC*	INV-2111	36188816	08/15/19		\$ 11,895.00	Commerce *****9310	stp01WERMNRNOVC1u6j9v
			Subtotal:		\$ 19,395.00		

Vendor Name	Invoice #	Disbursement #	Due Date	Foreign Amount	Amount (USD)	Bank Account	SentPay ID
08/29/19	PROCESS DATE						
The City's Finest, LLC*	INV-2115	36389512	08/15/19		\$ 750.00	Commerce *****9310	stp01ZGQIXPLSH1ukdop
Zimmerman Electric	12280	36374518	08/15/19		\$ 3,800.60	Commerce *****9310	stp01JTAELPPH11ukgvg
Zimmerman Electric	12283	36386530	08/15/19		\$ 2,100.00	Commerce *****9310	stp01WFBZLRVSV1ukgrk
			Subtotal:		\$ 6,650.60		

Total: \$ 47,320.61