



**BOARD OF DIRECTORS MONTHLY MEETING
TO BE HELD**

**August 12th, 2019 at 11:00 a.m.
at 4512 Manchester Avenue
St. Louis, MO 63110**

NOTICE & PROPOSED AGENDA

TAKE NOTICE that on August 12th, at 11:00 a.m. at 4512 Manchester, St. Louis, MO, 63110, the Grove Community Improvement District (the " District") will hold its public Monthly Meeting to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

1. Call to Order
2. Approval of Previous Month Minutes
3. Chairs Report & Announcement of the Order of Business
4. Public Comments & Questions
5. Committee Reports:
 - a. Safety and Security Committee
 - i. Central West End Neighborhood Security
 1. Safety and Security Report
 - ii. The City's Finest
 1. Safety and Security Report
 - b. Executive Committee
 - c. Finance Committee
 - d. Marketing Committee
 - e. Public Services Committee
 - f. Nominations Committee
 - i. Resignation
6. Administrator's Report
 - a. Grove Sign/Ball Lights – Update
 - b. Public Annual Report
7. Other Business
 - a. Recess STL
 - b. Approve resolution

This meeting is open to the public; provided, however, that a portion of the meeting may be closed pursuant to Section 610.021 RSMo with explicit notice of the reason for closure.

Representatives of the news media may obtain copies of this notice, and persons with disabilities wishing to attend can contact: Park Central Development, 4512 Manchester #100, St. Louis, 63110, (314)535-5311.

DATE POSTED: 8-8-2019

Time: 11:16 AM

• **The Grove Community Improvement District** •

4512 Manchester #100 Saint Louis, MO 63110

(314) 535-5311

<http://www.thegrovestl.com/>

**Grove CID Board of Director Meeting
June 10, 2019 at 11:00 AM
at 4512 Manchester, St. Louis, MO 63110**

Board Members Present: B. Phillips, K. Kenter, T. Boldt, J. Baumstark, D. Bellon, P. Rothschild, B. Pratt

Board Members Absent: Austin Bartzany, G. Slay, C. Schloss, M. Feulner

Others in Attendance: Ashley Johnson and Annette (Park Central Development) Rob Betts (The City's Finest)

Public in Attendance: Dan Scott, Forest Park Southeast Neighborhood Association

1. Call to Order:

- a. K. Kenter called the meeting to order at 11:00 AM

2. Approval of April 8, 2019 Minutes:

- a. T. Boldt motioned to approve the April 8, 2019 Minutes. J. Baumstark second the motion. All in favor, motion passes.

3. Chairs Report: -None

4. Public Comments and Questions: Dan Scott with the Forest Park Southeast Neighborhood Association is requesting a donation from the Grove CID for the neighborhood. A. Johnson will send him an application for donation request.

5. Committee Reports:

- a. Safety and Security Committee

- i. Central West End Neighborhood Security J. Whyte was not available.

- A. Safety and Security Report

- a. As of May 2019, compared to May 2018, total crime is up 9.09%. Property crime is up 55%. Person crime is down 61.54%.

- ii. The City's Finest

- A. Safety and Security Report

- a. R. Betts gave updates. There is a \$2,000 surplus compared to budget.

- b. Executive Committee:

- K. Kenter updated:

- o Wholesale Affidavits
 - o Approved Luke Henson as member to the Safety and Security committee
 - o The NSI and TCF contracts both expire June 30, 2019 and are pending review by the Safety and Security Committee
 - o Approval of 2019-2020 Budget
 - o Discussed assessment petitions, renewal is coming
 - o Grove Sign repairs

- c. Finance Committee:
 - B. Phillips gave an update on the financials and the budget
 - B. Phillips motioned to approve the 2019-2020 Grove Budget. T. Boldt seconded. Motion passes all in favor.
- d. Marketing Committee: A. Johnson gave an update for the committee. They are meeting regularly and looking to streamline digital media foot print. Will be requesting bids for potential contractors to help with the project.
- e. Public Service Committee: -None
- f. Nominations Committee: -None

6. Administrator's Report:

- a. Grove CID Ball Lights – Executive Committee approved Zimmerman to repair the globe lights.
- b. Grove Sign – insurance has approved the claim, currently working with DeMond Signs to repair sign.
- c. Lighting Project – The City is trying to make the double head lights into a single head. They are working with Lighting Associates to assist with this issue. A. Johnson's contact person with the City has been unreachable. A. Johnson reached out to Ron Coleman to get assistance from the City.
 - K. Kenter suggested that the City use the extra poles that were ordered to replace the double head lights. K. Kenter and T. Boldt will go to the City to discuss the light installation.
 - D. Bellon wants to know if TCF could inventory the LED lights for outages so they can be reported to the City.

7. Other Business: - None

8. Adjournment:

- a. Meeting adjourned at 11:25 am.

The Grove Community Improvement District

Notes to July 31, 2019 Financial Reports

- 1
These financial reports include all deposits and checks through July 31, except for any electronic deposits or payments. Those will be entered when the bank statements are reconciled.
- 2
All audit adjustments for prior years through 6/30/17 have been recorded on the internal books for The Grove CID. The auditors are working on the 6/30/18 audit at this time.
- 3
The Balance Sheet includes \$2,646 in Other Accounts Receivable. This is from a 6/30/17 adjustment to record accrued parking lot revenue at the end of the fiscal year. The auditors are reviewing 6/30/18 now, and will adjust this amount again as a result.
- 4
The Balance Sheet also includes \$8,156 Deferred Inflow of Resources. This was also from a 6/30/17 adjustment by the auditors. The auditors are reviewing 6/30/18 now, so this amount will likely be adjusted when the audit is finalized.

Grove CID
Balance Sheet
As of July 31, 2019

	Total
ASSETS	
Current Assets	
Bank Accounts	
Bill.com Money Out Clearing	0.00
Operating (9310)	71,240.71
Reliance (4124)	962.00
Sales and Use Tax (0668)	198,072.80
Special Assessments (3269)	17,422.28
Total Bank Accounts	\$ 287,697.79
Accounts Receivable	
Accounts Receivable - SE	0.00
Other Accounts Receivable	2,646.00
Sales Tax Receivable	10,916.32
Total Accounts Receivable	\$ 13,562.32
Other Current Assets	
CID Assmt Rec CY14	1,052.00
CID Assmt Rec CY15	2,490.00
CID Assmt Rec CY16	1,968.00
CID Assmt Rec CY17	222.00
Due to From Special Events	60.46
Prepaid Expenses	709.00
Receivables	0.00
Total Other Current Assets	\$ 6,501.46
Total Current Assets	\$ 307,761.57
Fixed Assets	
Accum Depr - Furn & Equip	0.00
Accumulated Amort-Intangible As	-4,579.00
Construction in Process	0.00
Furniture and Equipment	0.00
Intangible Assets	11,775.00
Total Fixed Assets	\$ 7,196.00
TOTAL ASSETS	\$ 314,957.57
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$ 0.00
Credit Cards	
Reliance Credit Card	0.00
Total Credit Cards	\$ 0.00

Other Current Liabilities	
Accrued Liabilities	0.00
Deferred Inflows of Resources	8,156.00
Unearned/Deferred Revenue	0.00
Total Other Current Liabilities	\$ 8,156.00
Total Current Liabilities	\$ 8,156.00
Total Liabilities	\$ 8,156.00
Equity	
Opening Balance Equity	5,619.50
Retained Earnings*	223,869.19
Net Income	77,312.88
Total Equity	\$ 306,801.57
TOTAL LIABILITIES AND EQUITY	\$ 314,957.57

Tuesday, Aug 06, 2019 11:36:37 AM GMT-7 - Cash Basis

Grove CID
Budget vs. Actuals: FY_2019_2020 - FY20 P&L
 July 2019 - June 2020

	July Actual	2019-2020 Budget	over Budget
Income			
Other Types of Income			0.00
Washington Univ Security Donation	9,750.00		9,750.00
Total Other Types of Income	\$ 9,750.00	\$ 0.00	\$ 9,750.00
Receipts			
CID 1% Sales and Use Tax		246,000.00	-246,000.00
Interest Earnings	42.23		42.23
Special Assessments		93,000.00	-93,000.00
Total Receipts	\$ 42.23	\$ 339,000.00	-\$ 338,957.77
Washington Univ Security Donation		\$ 65,000.00	-\$ 65,000.00
Total Income	\$ 9,792.23	\$ 404,000.00	-\$ 394,207.77
Gross Profit	\$ 9,792.23	\$ 404,000.00	-\$ 394,207.77
Expenses			
Administrative Support		45,000.00	-45,000.00
Audit Services		10,000.00	
Insurance		10,000.00	
Legal Services		3,000.00	
Postage & Supplies		500.00	
Bank Fees and Charges	18.00		18.00
Total Administrative Support	\$ 18.00	\$ 68,500.00	-\$ 68,482.00
Marketing & Special Events			0.00
Advertising		4,000.00	
Promotional/Website		1,500.00	
Website		4,670.00	
Sponsorship Expense*	5,000.00	47,460.00	-42,460.00
Total Marketing & Special Events	\$ 5,000.00	\$ 57,630.00	-\$ 52,630.00
Parking Enhancements			
Public Parking Lot Management		\$ 3,000.00	
Public Parking Lot Litter Contol		\$ 7,800.00	
Total Parking Enhancements	\$ 0.00	\$ 10,800.00	-\$ 10,800.00
Public Services			
Litter Control		\$ 23,400.00	
Planter/Landscaping		\$ 5,340.00	
Weed Abatement		\$ 1,500.00	
Total Pulice Services	\$ 0.00	\$ 30,240.00	-\$ 30,240.00
Public Improvements			
Other Public Improvements		\$ 4,870.00	
Holiday		\$ 3,500.00	

Grove Entry Marker Electricity		\$	1,800.00		
Grove Entry Marker R\$M		\$	4,200.00		
Total Public Improvements		\$	0.00	\$	14,370.00
				-\$	14,370.00
Security & Public Safety					0.00
Ford			9,000.00		
CWE NSI			30,000.00		-30,000.00
Genetec Software Maintenance			5,400.00		
Service Hours			11,232.00		
Hardware Replacement			8,000.00		
Spectrum (Camera/Internet)	524.86		8,400.00		-7,875.14
Thursday Security Patrols			50,131.25		
Friday Security Patrols			67,291.25		
Saturday Security Patrols			55,315.00		
Sunday Security Patrols			32,386.25		
OT - Add'l Holidays			9,067.50		
Total Security & Public Safety		\$	524.86	\$	286,223.25
				-\$	285,698.39
Total Expenses		\$	5,542.86	\$	467,763.25
				-\$	462,220.39
Net Operating Income		\$	4,249.37	-\$	63,763.25
				\$	68,012.62
Net Income		\$	4,249.37	-\$	63,763.25
				\$	68,012.62

Monday, Aug 05, 2019 01:58:40 PM GMT-7 - Cash Basis