

BOARD OF DIRECTORS MEETING TO BE HELD

January 8, 2024, at 11:00 a.m. 4512 Manchester Ave, Suite 100, St. Louis, MO 63110

NOTICE & PROPOSED AGENDA

TAKE NOTICE that on January 8, 2024, at 11:00 a.m. at 4512 Manchester Ave, Ste. 100, St. Louis, MO 63110, the Grove Community Improvement District (the "District") will hold its public Monthly Meeting to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

- 1. Call to Order
- 2. Approval of Previous Minutes
- 3. Chairs Report & Announcement of the Order of Business
 - a. Attendance Policy
- 4. Public Comments & Questions (limited to 5 minutes per speaker)
- 5. Committee Reports:
 - a. Safety and Security Committee (Kelly Spencer)
 - i. Safety & Security Reports (2nd District Patrol, NSI + TCF)
 - ii. Gramophone Lot Improvement Update
 - b. Executive & Finance Committees (Kelly Kenter)
 - i. Monthly Financials Review
 - ii. Insurance policy Review
 - iii. Graffiti Removal Policy Update
 - c. Public Service Committee (Guy Slay)
 - i. Landscaping 2024 Proposal Shelton Landscaping
 - ii. Bollard Update Discussion
 - iii. Globe Ball Light Removal Review
 - d. Marketing Committee Update
 - i. Social Media Calendar Review (February 2024)
 - e. Nominations Committee Update
 - i. Replacement of Matt Bauer
- 6. District Updates Ron Coleman
- 7. Sponsorship Requests
 - i. None
- 8. Other Business
- 9. Adjourn

This meeting is open to the public; provided, however, that a portion of the meeting may be closed pursuant to Section 610.021 RSMo with explicit notice of the reason for closure.

Representatives of the news media may obtain copies of this notice, and persons with disabilities wishing to attend can contact: Park Central Development, 4512 Manchester #100, St. Louis, 63110, (314)535-5311.

DATE POSTED: 1/5/2024 - 6:30 PM

• The Grove Community Improvement District •

The Grove Community Improvement District Board of Directors Meeting Minutes

December 11, 2023

Board Members Present: Kelly Kenter, Don Bellon, Sal Martinez, Guy Slay, Kelly Spencer, Kimberly Smith-Drake

Board Members Absent: Sheryl Myers, Fahime Mohammed, Will Essner, Tatyana Telnikova

Others Present: Brian James, Annette Pendilton, A Abdullah, David Wright (Park Central), Ron Coleman (City of St. Louis), R Betts (TCF), D Zarrick (SLMPD), Alderman M Browning

No Quorum: No Voting Could Happen

- 1. The meeting was called to order at 11:06am
- 2. Minutes: There was no quorum so minutes could not be approved.
- 3. Chair Report & Announcement of the Order of Business
 - a. Attendance Policy- K Kenter reflected on the need to attend in-person meetings and he will follow-up with B James on unexcused absences.
- 4. **Public Comment:** None.
- 5. Safety and Security Committee Report:
 - a. K Spencer introduced D Zarrick with the SLMPD and R Betts with TCF.
 - b. R Betts noted that overall reported crime is down 17% in the Grove.
 - c. He also called out a few specific reports, including two robberies that took place late night in the Grove as well as fights that took place at an establishment. R Betts noted some concern about a report that did not mention two officers working together at an establishment, where the requirement is that two officers work together.
 - d. R Betts noted that reports are tiered and he can ask his staff to see if reports can be sent out with more filtering for easier viewing.
 - e. D Zarrick noted that some of the cameras in the District have helped lead to a potential arrest. He also reflected on ongoing concerns with vehicle break-ins and thefts connected to specific groups.
 - f. M Browning asked D Zarrick to expand on the benefits of a SkyCop camera in a parking lot- D Zarrick responded, saying that they tend to deter crime from happening and slow drivers down.
 - g. K Kenter reflected on potentially investing in a camera system for that lot.

6. Executive and Finance Committee Report:

- a. K Spencer brought up concerns about graffiti. D Zarrick noted that officers do report it when it happens, but the situations are challenging to enforce. A Abdullah noted that the graffiti is extremely prevalent and encouraged Directors to consider alternative approaches. R Coleman noted that Operation Brightside will likely stop operations until March.
- b. K Kenter noted that revenues are up this year and that some of the increased safety and security initiatives have taken up some of those increases.
- c. K Kenter noted that quarterly tax breakdowns would be helpful to review.
- d. K Kenter noted that the committee encouraged members to bring the concerns to the safety and security committee.

The Grove Community Improvement District Board of Directors Meeting Minutes

7. Public Service Committee Report:

- a. G Slay noted that the bollards are moving forward with the City and that BPS is moving the potential plans to the next steps.
- b. B James reflected that the CID has reached out to Zimmerman to provide a quote to remove the ball lights and that he has met with a public service committee member about what might be able to go there.
- c. D Bellon noted that two lights at the end of the CID are out. D Bellon asked to see a map of the current streetlights.
- d. D Bellon noted that the cobra lights between Taylor and Kingshighway could be replaced with LED lights.
- e. K Kenter requested that R Coleman reach out to the City about potentially replacing those lights.

8. Marketing Committee Report:

- a. B James reviewed a new plug-in map for the website that includes information on each business in the Grove.
- b. B James noted that if there is anything that the Grove would like to see posted to reach out by the 15th.

9. Nominations Committee Report:

- a. K Kenter noted that the committee met and is working to find a replacement for the opening for a Director that represents a property owner who owns 4% of the assessed value in the District.
- 10. **Neighborhood Improvement Specialist Report**: Ron Coleman reviewed his presentation with the group.
 - a. R Coleman noted that the CID already talked about most of the items.

11. Sponsorship Requests:

a. No new requests.

12. Other Business:

a. None.

13. New Business:

- a. K Smith-Drake noted that WUMCRC is running its holiday gift drive is back this year and it was requested that B James send out the information to the board.
- 14. Adjournment: The meeting was adjourned at 12:04pm.

Respectfully Submitted:

David Wright, Commercial Corridor Manager at Park Central Development.

Grove CID Balance Sheet Comparison

As of December 31, 2023

		Total					
	As	of Dec 31, 2023		of Dec 31, 2022 (PP)			
ASSETS	<u> </u>	<u></u>					
Current Assets							
Bank Accounts							
1072 Bill.com Money Out Clearing		0.16		0.00			
Operating (9310)		0.00		65,370.44			
Reliance (4124)		0.00		0.00			
Sales and Use Tax (0668)		20,899.80		349,709.85			
Simmons - Grove 8418		110,343.37					
Simmons 2861 Grove CID Savings		21,633.01					
Special Assessments (3269)		0.00		0.00			
X MO CD 0018 - 2		102,994.13					
X MO CD 0019 - 2		102,979.52					
X Mo CD 0020 - 2		102,678.77					
Total Bank Accounts	\$	461,528.76	\$	415,080.29			
Accounts Receivable							
Total Accounts Receivable	\$	0.00	\$	0.00			
Other Current Assets							
Total Other Current Assets	\$	0.00	\$	0.00			
Total Current Assets	\$	461,528.76	\$	415,080.29			
Fixed Assets							
Accumulated Amort-Intangible As		-11,775.00		-11,775.00			
Construction in Process		0.00		0.00			
Intangible Assets		11,775.00		11,775.00			
Total Fixed Assets	\$	0.00	\$	0.00			
TOTAL ASSETS	\$	461,528.76	\$	415,080.29			
LIABILITIES AND EQUITY		,		,			
Liabilities							
Current Liabilities							
Accounts Payable							
20000 Accounts Payable		7,911.98		-12,449.04			
Total Accounts Payable	\$	7,911.98	-\$	12,449.04			
Total Other Current Liabilities	\$	0.00	\$	0.00			
Total Current Liabilities	\$	7,911.98	-\$	12,449.04			
Total Liabilities	\$	7,911.98	-\$	12,449.04			
Equity	*	,	•	_, · · · · · ·			
30000 Opening Balance Equity		8,122.97		5,620.00			
32000 Retained Earnings		483,062.69		421,909.33			
Fund Balance		0.00		0.00			
Net Income		-37,568.88		3.00			
Total Equity		453,616.78	\$	427,529.33			
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461,528.76 \$

415,080.29

TOTAL LIABILITIES AND EQUITY

Grove CIDProfit and Loss

as of December 31, 2023

		De	ec Actual	J	Jul - Dec Actual	lul - Dec Budget	FY 2024 Budget
40100 CID 1% Sales and Use Tax 9,055.07 9,295.86 70,000.00 80,000.00 40200 Interest Earnings 7,453.19 7,445.19 7,4	Income					3	3
Marcia M	40000 Revenue					0.00	0.00
	40100 CID 1% Sales and Use Tax		35,810.29		235,831.32	190,000.02	380,000.04
Total 40000 Revenue	40150 Special Assessments		9,055.07		9,295.86	70,000.00	80,000.00
Total Income	40200 Interest Earnings				7,453.19		
Section Sect	Total 40000 Revenue	\$	44,865.36	\$	252,580.37	\$ 260,000.02	\$ 460,000.04
Company Comp	Total Income	\$	44,865.36	\$	252,580.37	\$ 260,000.02	\$ 460,000.04
Col100 Administrative Support	Gross Profit	\$	44,865.36	\$	252,580.37	\$ 260,000.02	\$ 460,000.04
60110 Administration-Park Central 27,840.00 25,340.00 50,680.00 60130 Directors & Officers Insurance 8,500.00 8,500.00 22,000.00 22,000.00 60140 Audit Services 8,500.00 8,500.00 8,500.00 3,090.00 60170 Storage Facility 97.00 734.00 594.00 1,188.00 Total 60100 Administrative Support 97.00 37,074.00 58,433.98 8,6367.96 60220 Website & Design Services 1,495.00 9,914.34 8,100.00 16,200.00 5 posnorship Expense 1,495.00 20,581.00 8,100.00 16,200.00 60270 Sponsorships 2,333.33 49,000.00 34,999.98 69,999.96 60310 Grove Signs Electricity 123.45 1,195.02 1,500.00 3,000.00 60315 Street Lighting Impr-Electricit 415.47 2,500.07 2,749.98 5,499.96 60320 Grove Signs Repairs & Mnt 3,3179.67 26,499.96 4,999.92 60330 Other Public Improvements 333,179.67 26,499.96 52,999.92 60410 Litter Control 3,275.00 <	Expenses						
60130 Directors & Officers Insurance 22,000.00 22,000.00 60140 Audit Services 8,500.00 8,500.00 8,500.00 60150 Legal Services 1,999.00 734.00 594.00 1,188.00 60170 Storage Facility 97.00 37,074.00 58,433.90 86,367.96 60200 Marketing 9,914.34 8,100.00 16,200.00 Sponsorship Expense 1,495.00 9,914.34 8,100.00 16,200.00 60210 Sponsorship Expense 1,495.00 9,914.34 8,100.00 16,200.00 60270 Sponsorship Expense 1,495.00 9,914.34 8,100.00 16,200.00 60210 Grove Signs Repairs 1,495.00 9,914.34 8,100.00 16,200.00 60310 Grove Signs Electricity 123.45 1,195.02 1,500.00 3,000.00 60315 Street Lighting Impr-Electricit 415.47 2,500.07 2,749.98 5,499.96 60320 Grove Signs Repairs & Mnt 4,100.91 2,499.90 4,999.92 7041 60300 Public Improvements 538.92 18,556.00 6,749.94 51,349.98	60100 Administrative Support						
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60150 Legal Services 97.00 734.00 594.00 1,188.00 60170 Storage Facility 97.00 37,074.00 594.00 1,188.00 70tal 60100 Administrative Support 97.00 37,074.00 58,433.98 86,367.96 60220 Website & Design Services 1,495.00 9,914.34 8,100.00 16,200.00 Sponsorship Expense 1,666.66	60130 Directors & Officers Insurance					22,000.00	22,000.00
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Total 60300 Public Improvements 10,760.00 5,749.94 13,499.88	60315 Street Lighting Impr-Electricit		415.47		2,500.07	2,749.98	5,499.96
Total 60300 Public Improvements \$ 538.92 18,556.00 6,749.94 13,499.88 60400 Public Services 33,179.67 26,499.96 52,999.92 60420 Landscaping 8,275.00 2,250.00 4,500.00 Total 60400 Public Services \$ 0.00 41,454.67 28,749.96 57,499.92 60500 Security & Public Safety 1,322.08 2,499.96 4,999.92 60530 Thursday Security Patrols 3,325.00 38,380.00 26,325.00 52,650.00 60531 Friday Security Patrols 4,797.50 36,836.25 26,325.00 52,650.00 60532 Saturday Security Patrols 2,280.00 29,307.50 26,325.00 52,650.00 60533 Sunday Security Patrols 2,707.50 29,165.00 26,325.00 52,650.00 60534 Other Security Patrols 2,707.50 29,165.00 26,325.00 52,650.00	60320 Grove Signs Repairs & Mnt				4,100.91	2,499.96	4,999.92
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60410 Litter Control 33,179.67 26,499.96 52,999.92 60420 Landscaping 8,275.00 2,250.00 4,500.00 Total 60400 Public Services 0.00 41,454.67 28,749.96 57,499.92 60500 Security & Public Safety 50515 Cameras 1,322.08 2,499.96 4,999.92 60530 Thursday Security Patrols 3,325.00 38,380.00 26,325.00 52,650.00 60531 Friday Security Patrols 4,797.50 36,836.25 26,325.00 52,650.00 60532 Saturday Security Patrols 2,280.00 29,307.50 26,325.00 52,650.00 60533 Sunday Security Patrols 2,707.50 29,165.00 26,325.00 52,650.00 60534 Other Security Patrols 2,707.50 29,165.00 26,325.00 52,650.00	Total 60300 Public Improvements	\$	538.92	\$	18,556.00	\$ 6,749.94	\$ 13,499.88
60420 Landscaping 8,275.00 2,250.00 4,500.00 Total 60400 Public Services \$ 0.00 41,454.67 28,749.96 57,499.92 60500 Security & Public Safety 3,325.00 1,322.08 2,499.96 4,999.92 60530 Thursday Security Patrols 3,325.00 38,380.00 26,325.00 52,650.00 60531 Friday Security Patrols 4,797.50 36,836.25 26,325.00 52,650.00 60532 Saturday Security Patrols 2,280.00 29,307.50 26,325.00 52,650.00 60534 Other Security Patrols 2,707.50 29,165.00 26,325.00 52,650.00	60400 Public Services						
Total 60400 Public Services \$ 0.00 41,454.67 28,749.96 57,499.92 60500 Security & Public Safety 1,322.08 2,499.96 4,999.92 60515 Cameras 1,322.08 2,499.96 4,999.92 60530 Thursday Security Patrols 3,325.00 38,380.00 26,325.00 52,650.00 60531 Friday Security Patrols 4,797.50 36,836.25 26,325.00 52,650.00 60532 Saturday Security Patrols 2,280.00 29,307.50 26,325.00 52,650.00 60533 Sunday Security Patrols 2,707.50 29,165.00 26,325.00 52,650.00 60534 Other Security Patrols 213.75 213.75 20,000 <td< td=""><td>60410 Litter Control</td><td></td><td></td><td></td><td>33,179.67</td><td>26,499.96</td><td>52,999.92</td></td<>	60410 Litter Control				33,179.67	26,499.96	52,999.92
60500 Security & Public Safety 60515 Cameras 1,322.08 2,499.96 4,999.92 60530 Thursday Security Patrols 3,325.00 38,380.00 26,325.00 52,650.00 60531 Friday Security Patrols 4,797.50 36,836.25 26,325.00 52,650.00 60532 Saturday Security Patrols 2,280.00 29,307.50 26,325.00 52,650.00 60533 Sunday Security Patrols 2,707.50 29,165.00 26,325.00 52,650.00 60534 Other Security Patrols 213.75 213.75 20,000 </td <td>60420 Landscaping</td> <td></td> <td></td> <td></td> <td>8,275.00</td> <td>2,250.00</td> <td>4,500.00</td>	60420 Landscaping				8,275.00	2,250.00	4,500.00
60515 Cameras 1,322.08 2,499.96 4,999.92 60530 Thursday Security Patrols 3,325.00 38,380.00 26,325.00 52,650.00 60531 Friday Security Patrols 4,797.50 36,836.25 26,325.00 52,650.00 60532 Saturday Security Patrols 2,280.00 29,307.50 26,325.00 52,650.00 60533 Sunday Security Patrols 2,707.50 29,165.00 26,325.00 52,650.00 60534 Other Security Patrols 213.75	Total 60400 Public Services	\$	0.00	\$	41,454.67	\$ 28,749.96	\$ 57,499.92
60530 Thursday Security Patrols 3,325.00 38,380.00 26,325.00 52,650.00 60531 Friday Security Patrols 4,797.50 36,836.25 26,325.00 52,650.00 60532 Saturday Security Patrols 2,280.00 29,307.50 26,325.00 52,650.00 60533 Sunday Security Patrols 2,707.50 29,165.00 26,325.00 52,650.00 60534 Other Security Patrols 213.75	60500 Security & Public Safety						
60531 Friday Security Patrols 4,797.50 36,836.25 26,325.00 52,650.00 60532 Saturday Security Patrols 2,280.00 29,307.50 26,325.00 52,650.00 60533 Sunday Security Patrols 2,707.50 29,165.00 26,325.00 52,650.00 60534 Other Security Patrols 213.75	60515 Cameras				1,322.08	2,499.96	4,999.92
60532 Saturday Security Patrols 2,280.00 29,307.50 26,325.00 52,650.00 60533 Sunday Security Patrols 2,707.50 29,165.00 26,325.00 52,650.00 60534 Other Security Patrols 213.75	60530 Thursday Security Patrols		3,325.00		38,380.00	26,325.00	52,650.00
60533 Sunday Security Patrols 2,707.50 29,165.00 26,325.00 52,650.00 60534 Other Security Patrols 213.75	60531 Friday Security Patrols		4,797.50		36,836.25	26,325.00	52,650.00
60534 Other Security Patrols 213.75	60532 Saturday Security Patrols		2,280.00		29,307.50	26,325.00	52,650.00
	60533 Sunday Security Patrols		2,707.50		29,165.00	26,325.00	52,650.00
60535 Patrols at Gramophone 1,770.00 9,725.00	60534 Other Security Patrols				213.75		
	60535 Patrols at Gramophone		1,770.00		9,725.00		

Total 60500 Security & Public Safety	\$ 14,880.00	\$	144,949.58	\$ 107,799.96	\$ 215,599.92	
Uncategorized Expense			167.88			
Total Expenses	\$ 19,344.26	\$	311,783.13	\$ 244,833.82	\$ 459,167.64	-
Net Operating Income	\$ 25,521.10	-\$	59,202.76	\$ 15,166.20		-
Other Income						
						Unused grant money
Transfer In from Special Events			21,633.88			savings account
Total Other Income	\$ 0.00	\$	21,633.88	\$ 0.00		-
Net Other Income	\$ 0.00	\$	21,633.88	\$ 0.00	\$ 832.40	-
Net Income	\$ 25,521.10	-\$	37,568.88	\$ 15,166.20	\$ 832.40	•

Wednesday, Jan 03, 2024 09:45:07 AM GMT-8 - Accrual Basis

Grove CID Revenue Sals and UseTaxes

	2022	2023	Variance
Dec-23	37,482.78	38,230.56	747.78
YTD	375,642.87	420,456.39	44,813.52

^{*} Dec totals are from Nov Sales

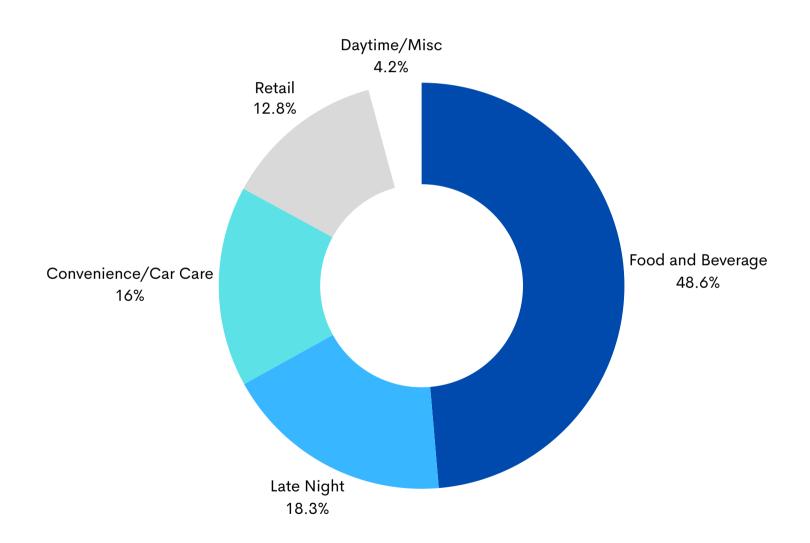
FISCAL YEAR

Year	Year 1st Quarter		2nd Quarter		3rd Quarter		4th	Quarter	Yearly Collections	
2019	\$	91,780	\$	61,282	\$	67,851	\$	72,719	\$	293,632
2020	\$	78,382	\$	68,760	\$	89,738	\$	70,304	\$	307,184
2021	\$	78,045	\$	72,475	\$	56,620	\$	63,789	\$	270,928
2022	\$	131,337	\$	85,612	\$	85,193	\$	108,614	\$	410,756
2023	\$	106,886	\$	101,811	\$	98,507	\$	144,821	\$	452,025
2024	\$	129,338	\$	108,913						

CALENDAR YEAR

Year	ar 1st Quarter		2nd Quarter		3rd Quarter		4th	Quarter	Yearly Collections	
2019	\$	67,851	\$	72,719	\$	78,382	\$	68,760	\$	287,712
2020	\$	89,738	\$	70,304	\$	78,045	\$	72,475	\$	312,581
2021	\$	56,620	\$	63,789	\$	131,337	\$	85,612	\$	339,378
2022	\$	85,193	\$	108,614	\$	106,886	\$	101,811	\$	402,503
2023	\$	98,507	\$	144,821	\$	129,338	\$	108,913	\$	481,580

July-November Grove Sales Tax Breakdown





Your Policy Change Quote Request

Date: January 2, 2024

Insured Name: THE GROVE COMMUNITY IMPROVEMENT DISTRICT

Policy Number: 84 MS AA6330

Policy Term: 12/21/2023 to 12/21/2024

Requestor: Erin Vasallo

QUOTE SUMMARY

☑ Bindable Quote: This quote is bindable per the information below

□ **Pricing Indication Only:** The price indicated is an estimate based on the information you provided. This price is not final and does not guarantee that a formal quote or actual coverage will be provided by The Hartford, subject to underwriting review.

Quote Effective Date: 12/21/2023

CHANGE	COVERAGE DESCRIPTION
MISCELLANEOUS PROPERTY	LIMIT VALUE CHANGES

Additional Information: NEON SIGN TO \$75,000 FROM \$37,500

NEON SIGN TO \$75,000 FROM \$37,500

COLORED ART LIGHTS TO \$5,000 FROM \$75,000 TOTAL LIMIT CHANGE TO \$155,000 FROM \$150,000

Change in Cost: \$286 including terrorism additional premium

Estimated Annual Policy Premium: \$8,849

Thank you,

Your Hartford Service Team

Agents: Visit agency.thehartford.com to easily review and track policy changes with our agent portal.

Policyholders: Visit business.thehartford.com to register your online account to easily review and make policy changes.

*Premium is based on information provided during the process and is subject to change should any change be made to the policy and upon further review. Examples of possible changes include, but are not limited to, changes to coverage, Named Insured(s), location(s), and effective date. Annual



Your Policy Change Quote Request

Date: January 2, 2024

estimated premium may change based on coverage changes made through endorsement or if your policy is subject to Final Audit. Provided quotes are valid for 30 days.

ESTIMATE

Deal

1515 Lonedell Industrial Ct Arnold, MO 63010

Estimate Number 204
Date 01/04/24
Sales Rep Amanda Ulrich-

Customer Address

Brian James Grove Community Improvement District 4512 Manchester Ave Suite 100 St. Louis, MO 63110

Property Address

Grove Community Improvement District 4512 Manchester Ave, Suite 100 St. Louis, MO 63110

Tree Well and Planter Bed Maintenance

April/May Tree Well & Bed Maintenance

Includes required labor and below specified materials for maintaining the tree walls and planter beds, per following specifications. Remove and haul away existing mulch and topsoil, as necessary, to prevent mulch spilling onto the surrounding concrete and building up on tree trunks. Remove and haul away weeds and debris, cut off existing grasses, and trim shrubs as necessary. Install mulch and pre-emergent. Clean up and haul away all job related debris.

Items

~20 yards of Double Ground, Dyed Brown Mulch w/ Planter Bed Pre-Emergent Dumping of Brush Labor - Maintenance

April/May Tree Well & Bed Maintenance: \$4,050.00

September/October Tree Well & Bed Maintenance

Includes required labor and below specified materials for maintaining the tree walls and planter beds, per following specifications. Remove and haul away existing mulch and topsoil, as necessary, to prevent mulch spilling onto the surrounding concrete and building up on tree trunks. Remove and haul away weeds and debris, cut off existing grasses, and trim shrubs as necessary. Install mulch and pre-emergent. Clean up and haul away all job related debris.

Items

~20 yards of Double Ground, Dyed Brown Mulch w/ Planter Bed Pre-Emergent Dumping of Brush Labor - Maintenance

September/October Tree Well & Bed Maintenance: \$4,050.00

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Annual Installation

April/May - Annuals Installation

Includes required labor and below specified materials for the installation of annuals, per following specifications. Remove and haul away spent annuals and old potting soil. Install new potting soil, and fertilizer, as necessary. Install Spring annuals, approx. 8 plants per pot. Clean up and haul away all job related debris.

Items

Potting Soil 4" Annual Plant Dumping of Brush Labor - Enhancement

April/May - Annuals Installation: \$3,875.00

September/October - Annuals Installation

Includes required labor and below specified materials for the installation of annuals, per following specifications. Remove and haul away spent annuals and old potting soil. Install new potting soil, and fertilizer, as necessary. Install Spring annuals, approx. 8 plants per pot. Clean up and haul away all job related debris.

Items

Potting Soil 4" Annual Plant Dumping of Brush Labor - Enhancement

September/October - Annuals Installation: \$3,875.00

Subtotal \$15,850.00 Estimated Tax \$0.00

Total \$15,850.00

Terms & Conditions

CONTRACTOR AGREEMENT

THIS AGREEMENT made by and between <u>Shelton Landscape & Maintenance INC.</u>, hereinafter called the Contractor and <u>Brian</u> <u>James</u>, hereinafter called the Owner.

WITNESSETH, that the Contractor, and the Owner for the considerations named, agree as follows:

ARTICLE 1. SCOPE OF WORK

The contractor shall furnish all the materials and perform all the work shown and/or described in the specifications entitled above, as it pertains to work performed on property address, specified above.

ARTICLE 2. THE CONTRACT PRICE

The Owner shall pay the Contractor for the material and labor to be performed under the above specified Contract price, subject to additions and deductions pursuant to change orders authorized by both the Contractor and Owner/General Contractor/Management

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Company.

ARTICLE 3. PROGRESS PAYMENTS

Payments of the Contract Price shall be timely paid in the manner following: Each project to be invoiced upon completion of work. The final payment may not exceed 10 business days from the project's completion.

Furthermore, Contractor maintains the absolute right to enter the property anytime, with or without notice, to remove and take possession of all unused materials, plants and all equipment owned or leased by Contractor. Contractor may also file a lien against the property pursuant to Section 429.010, et seq., of the Revised Statutes of Missouri to secure payment of work or labor completed, machinery or equipment rented, materials, trees, plants or any type of landscaping goods or services furnished.

ARTICLE 4. GENERAL PROVISIONS

- The Contractor shall furnish a plan and scale drawing showing the shape, size dimensions, and specifications for any
 engineered or permit required project, a description of the work to be completed, a description of the materials and
 equipment to be used, and the agreed consideration for the project.
- Any unforeseen expenses arising from engineering design changes by St. Louis or otherwise, hidden sub grade
 complications; including any utility or irrigation lines or pipes, footings, old concrete, ledge rock and boulders will be
 billed at a cost of time and materials. If the homeowner or contractor is not made available within 24 hours to
 witness and assess the situation, work will continue without a change order and documentation of the excavation
 and costs will be provided.
- Contractor is not an engineering firm and is not licensed to practice engineering. Nothing in this Contract shall be construed as requiring Contractor to make any engineering calculations or engineering judgments. Owner may wish to consult with an engineer before signing the Contract.
- 4. Contractor shall have no obligation to perform a change in the work unless Contractor and Owner sign a change order describing the change and the corresponding adjustment in the Contract Price. All change orders shall be in writing and signed by Owner and Contractor, and shall be incorporated into, and become a part of, the Contract.
- 5. Contractor will call 1-800-DIG-RITE to mark all public utilities. Further, Contractor will make every effort to use caution to avoid unmarked underground obstructions not marked by Dig Rite, however any damage to unmarked private utilities, irrigation lines, invisible pet fences, underground electrical lines or other underground obstructions not located by Dig Rite will be the sole responsibility of the Owner, and Owner agrees to hold harmless, indemnify and defend Contractor from any liability resulting from damage to said obstructions.
- 6. Owner is responsible for disclosing all information pertinent to the construction plan and proposal, including structural elements, so to prevent negligent business. Contractor is not responsible for damage to Owner's property during demolition or removal of debris where not previously made aware by the Owner.
- 7. Contractor is not responsible for any cosmetic damage done to private or public roads, driveways, and/or sidewalks when accessing Owner's property for site enhancements. Contractor to use skid steer and mini excavator both with tracks as needed for proper removal and installation. Contractor agrees to remove all debris and leave the premises in broom clean condition.
- 8. Contractor may at its discretion engage subcontractors to perform work hereunder, provided Contractor shall fully pay said subcontractors and in all instances, remain responsible for the proper completion of this Contract.
- 9. Contractor warrants it is adequately insured for injury to its employees and others incurring loss or injury because of the acts of Contractor, its employees or subcontractors.
- 10. Contractor shall charge to obtain all permits & local business licenses necessary for the work to be performed.
- 11. Contractor shall not be liable for any delay due to circumstances beyond its control, including but not limited to weather, project changes, equipment failure, and casualty or general unavailability of materials.
- 12. Included with this Contract is Contractor's standard Limited Warranty, found at www.shelton-landscape.com, which shall commence upon final completion of work and is valid only if full payment of work has been received.
- 13. All materials ordered or delivered to project site, as outlined in the scope of work, will be subject up to a 20% restocking fee if declined by the homeowner due to changes in the scope of work.
- 14. This contract and its performance are governed by the laws of the place of the project. A lien waiver shall be furnished, if requested, to Owner upon payment of the Contract Price in full. Missouri law requires the furnishing of the following notice:

NOTICE TO OWNER

Failure of this contractor to pay those persons supplying material or services to complete this contract can result in the filing of a mechanic's lien on the property which is the subject of this contract pursuant to Chapter 429, RSMO. To avoid this result, you may ask this contractor for "lien waivers" from all persons supplying material or services for the work described in this contract. Failure to secure lien waivers may result in your paying for labor and material twice.

15. The Contract is the entire agreement and consists of these General Provisions, Scope of Work, Contract Price, Progress Payments, and Shelton Landscape's Limited Warranty. There are no other agreements, oral or written, between Contractor and Owner. All previous statements, representations and promises by Contractor are null and void; there is no right to rely upon any such statement, representation or promise.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. SHELTON

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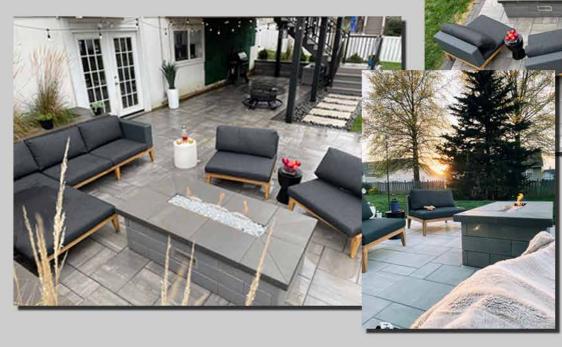
LANDSCAPE & MAINTENANCE is authorized to do the work as specified. Payment will be made as outlined above.

We Want To Thank You For Considering Shelton Landscape And Maintenance For Your Outdoor Projects. It Is Because Of Our Customers, Both New And Old, That We Continue To Be In Business For Over 40 Years, A Trusted Contractor With The Better Business Bureau And Our Community As A Whole.

	1/4/2024		
Amanda Ulrich-Deal	Date	Client Signature	Date
		Grove Community	
		Improvement District	

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Shelton Landscape & Maintenance has been serving the Metro St. Louis Area for over 40 years. We are a fully licensed and insured, full-service landscape company. Exceeding our customer's expectations has been the key to our success. Our reputation speaks for itself, and is built upon:

- Honesty and trust
- 100% Customer satisfaction
- Quality workmanship and products
- Competitive pricing
- Repeat customers and referrals

As we continue to grow and cultivate a stable foundation in the community, we'd like to offer the expertise of one of our great designers to transform your outdoors into a space you can enjoy, be proud of, and that meets your budget.

Be sure to visit our website at www.shelton-landscape.com for more information and examples of our work. We are located near Highway 55 and Highway 141, at 1515 Lonedell Industrial Court, Arnold, MO 63010.

We would love to add your name to our list of very satisfied customers, and allow you more time to relax. Thank you for considering Shelton Landscape & Maintenance for your landscape dreams. We are here when you need us!

Clay Deschler President

Save Time & Enjoy Your Weekend... Leave the Hard Work to Shelton!

- Landscape Design
- Retaining Walls
- Boulder Walls
- Paver Hardscapes
- Landscape Lighting
- Water Features
- Custom Decks
- LandscapeMaintenance
- Lawn Maintenance
- Snow Removal